

INSTRUCTIONS:

Complete fillable fields in order of tabs:

- 1 Certification
- 2 Development Summary
- 3 Building Detail
- 4 Unit Detail

Once the detail is completed on each tab, the summary information will fill in on the Development Summary and Building Detail tabs.

Certification Tab

- Signed hard-copy or PDF version must be submitted along with the electronic excel version

Development Summary Tab

- If all units in all buildings are claiming the same credit types (i.e. Acquisition, Rehabilitation, New); the unit level detail of the Credit Type **does not need to be completed.**

Building Detail Tab

- Residential Building Numbers must be filled in before Unit Detail can be completed.
- Residential Building Numbers must use the assigned Building Identification Number (BIN) once assigned.

Unit Detail Tab

- Drop down for Building # will be populated from Building Number fields from Building Detail tab.
- All units must have a Primary Unit Designation. A unit may or may not have one or more secondary unit designations.
- Mark each primary and secondary unit designation with an "x" for the appropriate box.
- Once a Building # is selected, all unit assignments will be attributed to that building until a different Building number is selected.

Unit Count	Building #	Unit Assignment	# of Bedrooms	# of Bathrooms	Sq Ft
1	MO-18-00001	101			
		102			
		201			
		202			
	MO-18-00002	101			
		102			
		201			
		203			
	MO-18-00003	101			
		102			
	MO-18-00004	101			
		102			

Unit Summary Tab

- Once all detail for all units and buildings is completed click "Update" for summary of unit types including HOME and NHTF.
- If any unit detail is changed, the "Update" link must be clicked again to refresh.

General Instructions

- Market rate only buildings are NOT allowed.
- Light blue fields are fillable.
- Each building in the development must be listed, all units must be identified for each building.
- Each building must have an address listed, the final mailing address for each building must be updated on the Cost Certification version. The building addresses listed on the Cost Certification version must match the building addresses submitted in the Cost Certification packet.
- Square feet must be in whole numbers.
- HOME and NHTF Units:** For HOME and/or NHTF units that are combined with LIHTC units, mark the HOME and/or NHTF column in addition to the LIHTC column.
- Employee Units:** If the development is 100% Low Income units - both LI and Emp columns should be marked in the unit detail; If there are market units in the project, just the Emp column should be marked.
- Census Tract:** The census tract for each building may vary in a scattered site project, please note that the census tract listed for each building must correspond to that specific building address, not just the main project address.
- Unit Number Assignment (Cost Certification Version):** The unit number assignments listed in the Residential Building detail must be the final, actual unit numbers assigned within each building. If the unit number assignments differ from what is submitted on this form and require revision, a **per-unit change fee** may be assessed, as detailed above.

Form 3345 | Plan Review Worksheet | Certification

Development Name: Blue Rock Apartments & Eagle Rock Apartments

Development Number:

Development Address: 2429 Brighton Ave & 2610 E. 11th St

City: Kansas City

County: Jackson

Zip: 64127

Contact Information

Contact information for questions regarding this Plan Review Worksheet:

Contact Name: Deb Quinlan

Email Address: dquinlan@steelellc.com

Phone Number: 720-749-3205

Document Version

Select version.

☐	Pre-Conditional Submission - The owner hereby certifies that the information presented in this document is the most current information available at the time of submission. Owner Signature Name, Title
☐	Firm Submission - The owner hereby certifies that the information presented in this document is the most current information available at the time of submission. Owner Signature Name, Title
☐	Cost Certification - The Owner and Management Company hereby certify that all of the information presented in this document is true, correct and final. If a revision of the unit number assignments, detailed on the Unit Detail tab, are required after the submission of this fully-executed document, Missouri Housing Development Commission may assess a fee of \$25 per unit number change for incorrect information. Owner Signature Name, Title Management Company Signature Name, Title

Form 3345 | Plan Review Worksheet | Development Summary

Development Name: Blue Rock Apartments & Eagle Rock Apartments

Development Number:

Development Information

Is this a scattered site development?

Yes

Credit types claimed in development:

New

X

Acq

X

Rehabilitation

All units in all building claiming same credit type(s)?

Yes

Buildings Summary

8 Residential Buildings

1 Non Residential Buildings

9 Total Buildings

Development Square Feet Summary

Residential Buildings

53,260 sq ft Low-Income Residential

- sq ft Market Rate Residential

- sq ft Employee Residential

53,260 sq ft Total Residential

- sq ft Commercial Space

- sq ft Common Space

- sq ft Total Common and Commercial Space - Residential

53,260 sq ft Total Building - Residential Buildings

Non Residential Buildings

- sq ft Commercial Space

2,960 sq ft Common Space

2,960 sq ft Total Non Residential

All Buildings

53,260 sq ft Total Residential

- sq ft Total Commercial Space

2,960 sq ft Total Common Space

56,220 sq ft Total All Buildings

Residential Units Summary

Unit Type

103 units Low-Income

- units Market

- units Employee

103 units Total

Unit Designation Summary

- units HOME

- units NHTF

- units AHAP

- units SA - Special Needs

- units SA - Vulnerable Populations

- units Companion Living

- units IEH

- units Workforce

- units 50% AMI

82 units Section 8

- units Accessible

Form 3345 | Plan Review Worksheet | Building Detail

Development Name: Blue Rock Apartments & Eagle Rock Apartments

Development Number:

Non-Residential Building Detail

Non-Residential Bldg. Count				1	TOTALS:		2,960	-	2,960	
Address		City	Zip	Census Tract	Building In QCT?	Common Space Sq. Ft.	Cmrl. Space Sq. Ft.	Total Sq. Ft.	Building Purpose	
2610 E 11th Street		Kansas City	64127	18	Yes	2,960	-	2,960	Office, Community Room, Laundry	
								-		
								-		
								-		

Residential Building Detail

[illegible]

Form 3345 | Plan Review Worksheet | Unit Detail

Development Name: Blue Rock Apartments & Eagle Rock Apartments
 Development Number: _____

Residential Unit Detail																										
Unit Detail									Primary Unit Designation			Secondary Unit Designation										AMGI Designation	Credit Type			
Unit Count	Building #	Unit Assignment	# of Bedrooms	# Bathrooms	Sq Ft per Unit	Unit Rent	Utility Allow	Monthly Gross Rent	LIHTC	Market	Employee	HOME	NHTF	AHAP	SA - Vuln. Pop	SA - Special Needs	Companion Living	IEH	Workforce	50% AMI	PBS8		Accessible	New	Acq	Rehab
1	913	913-1	2	1	716	\$ 1,060	\$ 190	\$ 1,060	X													X	60%			
2		913-2	1	1	600	\$ 950	\$ 144	\$ 950	X													X	60%			
3		913-3	2	1	716	\$ 1,060	\$ 190	\$ 1,060	X													X	60%			
4		913-4	1	1	600	\$ 950	\$ 144	\$ 950	X													X	60%			
5		913-5	2	1	716	\$ 1,060	\$ 190	\$ 1,060	X													X	60%			
6		913-6	1	1	600	\$ 950	\$ 144	\$ 950	X													X	60%			
7		913-7	2	1	716	\$ 1,060	\$ 190	\$ 1,060	X													X	60%			
8		917-1	2	1	791	\$ 1,075	\$ 190	\$ 1,075	X													X	60%			
9		917-2	2	1	791	\$ 1,075	\$ 190	\$ 1,075	X													X	60%			
10		917-3	2	1	791	\$ 1,075	\$ 190	\$ 1,075	X													X	60%			
11		917-4	2	1	791	\$ 1,075	\$ 190	\$ 1,075	X													X	60%			
12	1013	1013-1	1	1	600	\$ 950	\$ 144	\$ 950	X													X	60%			
13		1013-2	1	1	600	\$ 950	\$ 144	\$ 950	X													X	60%			
14		1013-3	1	1	600	\$ 950	\$ 144	\$ 950	X													X	60%			
15		1013-4	1	1	600	\$ 950	\$ 144	\$ 950	X													X	60%			
16		1015-1	1	1	600	\$ 950	\$ 144	\$ 950	X													X	60%			
17		1015-2	1	1	600	\$ 950	\$ 144	\$ 950	X													X	60%			
18		1015-3	1	1	600	\$ 950	\$ 144	\$ 950	X													X	60%			
19		1015-4	1	1	600	\$ 950	\$ 144	\$ 950	X													X	60%			
20		1017-1	1	1	600	\$ 950	\$ 144	\$ 950	X													X	60%			
21		1017-2	1	1	600	\$ 950	\$ 144	\$ 950	X													X	60%			
22		1017-3	1	1	600	\$ 950	\$ 144	\$ 950	X													X	60%			

23		1017-4	1	1	600	\$ 950	\$ 144	\$ 950	X			X	60%	
24	2601	2601-1	2	1	791	\$ 1,075	\$ 190	\$ 1,075	X			X	60%	
25		2601-2	2	1	791	\$ 1,075	\$ 190	\$ 1,075	X			X	60%	
26		2601-3	2	1	791	\$ 1,075	\$ 190	\$ 1,075	X			X	60%	
27		2601-4	2	1	791	\$ 1,075	\$ 190	\$ 1,075	X			X	60%	
28		2603-1	2	1	716	\$ 1,060	\$ 190	\$ 1,060	X			X	60%	
29		2603-2	2	1	716	\$ 1,060	\$ 190	\$ 1,060	X			X	60%	
30		2603-3	1	1	600	\$ 950	\$ 144	\$ 950	X			X	60%	
31		2603-4	2	1	716	\$ 1,060	\$ 190	\$ 1,060	X			X	60%	
32		2603-5	1	1	600	\$ 950	\$ 144	\$ 950	X			X	60%	
33		2603-6	2	1	716	\$ 1,060	\$ 190	\$ 1,060	X			X	60%	
34		2603-7	1	1	600	\$ 950	\$ 144	\$ 950	X			X	60%	
35	2625	2625-1	2	1	716	\$ 1,060	\$ 190	\$ 1,060	X			X	60%	
36		2625-2	2	1	716	\$ 1,060	\$ 190	\$ 1,060	X			X	60%	
37		2625-3	2	1	716	\$ 1,060	\$ 190	\$ 1,060	X			X	60%	
38		2625-4	2	1	716	\$ 1,060	\$ 190	\$ 1,060	X			X	60%	
39		2625-5	2	1	716	\$ 1,060	\$ 190	\$ 1,060	X			X	60%	
40		2625-6	2	1	716	\$ 1,060	\$ 190	\$ 1,060	X			X	60%	
41		2625-7	2	1	716	\$ 1,060	\$ 190	\$ 1,060	X			X	60%	
42		2625-8	2	1	716	\$ 1,060	\$ 190	\$ 1,060	X			X	60%	
43	2700	2700-1	1	1	600	\$ 950	\$ 144	\$ 950	X			X	60%	
44		2700-2	3	1.5	878	\$ 1,200	\$ 205	\$ 1,200	X			X	60%	
45		2700-3	3	1.5	878	\$ 1,200	\$ 205	\$ 1,200	X			X	60%	
46		2700-4	3	1.5	878	\$ 1,200	\$ 205	\$ 1,200	X			X	60%	
47		2700-5	3	1.5	878	\$ 1,200	\$ 205	\$ 1,200	X			X	60%	
48		2700-6	3	1.5	878	\$ 1,200	\$ 205	\$ 1,200	X			X	60%	
49		2700-7	3	1.5	878	\$ 1,200	\$ 205	\$ 1,200	X			X	60%	
50		2700-8	3	1.5	878	\$ 1,200	\$ 205	\$ 1,200	X			X	60%	
51	2423	101-B	2	1	563	\$ 1,060	\$ 72	\$ 1,060	X			X	60%	
52		104-B	2	1	563	\$ 1,060	\$ 72	\$ 1,060	X			X	60%	
53		201-B	2	1	563	\$ 1,060	\$ 72	\$ 1,060	X			X	60%	
54		202-B	2	1	563	\$ 1,060	\$ 72	\$ 1,060	X			X	60%	
55		203-B	2	1	563	\$ 1,060	\$ 72	\$ 1,060	X			X	60%	
56		204-B	2	1	563	\$ 1,060	\$ 72	\$ 1,060	X			X	60%	
57		301-B	2	1	563	\$ 1,060	\$ 72	\$ 1,060	X			X	60%	
58		302-B	2	1	563	\$ 1,060	\$ 72	\$ 1,060	X			X	60%	

Form 3345 | Plan Review Worksheet | Unit Summary

Development Name:

Blue Rock Apartments & Eagle Rock Apartments

Development Number:

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