

RESOLUTION No. _____**RESOLUTION OF THE KANSAS CITY CHAPTER 353 ADVISORY BOARD ADOPTING A “CHAPTER 353 HANDBOOK” CONTAINING POLICIES, PROCEDURES AND FORMS RELATING TO THE FUNCTIONING OF THE ADVISORY BOARD, AND AUTHORIZING OTHER ACTIONS RELATED THERETO.**

WHEREAS, the Kansas City Chapter 353 Advisory Board (“Board”) was established by the City of Kansas City, Missouri (“City”) by Committee Substitute for Ordinance No. 140306, duly passed by the City Council on May 1, 2014 (codified as Sections 74-1 through 74-10, Code of Ordinances (“Chapter 74”)), and serves in an advisory capacity to the City in connection with proposed development plans and amendments to existing development plans under the Urban Redevelopment Corporations Law, Chapter 353 of the Revised Statutes of Missouri, as amended (“Act”); and

WHEREAS, as part of its duties, the Board reviews applications for Chapter 353 plans and amendments to existing Chapter 353 plans, holds required public hearings, makes recommendations to the City Council with respect to those applications, and is responsible for the ongoing monitoring of compliance with redevelopment contracts entered into between the City and urban redevelopment corporations with respect to Chapter 353 plans; and

WHEREAS, the Board, in conjunction with EDC staff and Board counsel, has been developing appropriate policies, procedures and forms to carry out its duties under Chapter 74, and believes that it has sufficient operational history to adopt appropriate policies, procedures and forms to assist proponents of Chapter 353 plans and amendments to existing plans, the Board, EDC staff, Board counsel, the City and the general public; and

WHEREAS, Board counsel and EDC staff have prepared a proposed “Chapter 353 Handbook” and presented it to the Board.

NOW, THEREFORE, BE IT RESOLVED by the Kansas City Chapter 353 Advisory Board, as follows:

1. The Board, after fully considering the proposed policies, procedures and forms hereby approves the “Chapter 353 Handbook,” the Table of Contents of which is attached hereto as **Exhibit A** and the whole of which is on file at the offices of the EDC.
2. The Executive Director and Board counsel are authorized to modify and update the administrative portions and the forms included in the “Chapter 353 Handbook” as the need arises, and to make non-material changes to the administrative and operational policies without requiring further action by the Board. Material changes to the administrative and operational policies and procedures included in the “Chapter 353 Handbook” will require review and approval by the Board.

3. The Chairman and Executive Director are authorized and directed to take all further actions and to execute such documents as may be necessary or desirable to carry out the intent of this Resolution.
4. This Resolution shall take effect immediately.

This Resolution No. _____ is ADOPTED this 24th day of October, 2018.

KANSAS CITY CHAPTER 353 ADVISORY BOARD

By: _____
Steven D. Hamilton, Chairman

ATTEST:

Greg Flisram, Executive Director/Secretary

CHAPTER 353 HANDBOOK

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